

**California Historical Records Advisory Board
Meeting Minutes
October 25, 2010**

Location: California State Archives, Sacramento

Members Present: Peter Blodgett, Gabriele Carey, William Estrada, Wendy Franklin, Jim Hofer, Gary Kurutz, Nancy Lenoil, Laren Metzger, Jennifer Martinez Wormser, David Drake, Claude Zachary

Members Absent: Chuck Wilson

Members via Conference Call: Christine Figueroa

Staff Present: Sherrie Lujan, Rebecca Wendt

Invited Guests: John Burns, Friends of California Archives; Tom Wilsted, board consultant (via telephone)

Nancy Lenoil called the meeting to order at 10:00 a.m.

Approval of Minutes

A motion was made by Jim Hofer and seconded by Jennifer Martinez Wormser to approve the minutes of June 7, 2010. A motion was made by Claude Zachary and seconded by Gabriele Carey to approve the minutes of the teleconference of July 8, 2010. Both motions passed unanimously.

SNAP Grants

Tom Wilsted provided a summary of his consultant work to date. Development of the one-day grant-writing workshop is nearly completed. The consultant is now working on creating a webinar based on the workshop. Each session of the webinar will be 1.5-2 hours in length. Bill will check into having the workshop at his organization. Members offered a variety of ideas on webinar software. Gabriele suggested that it would be beneficial to offer the workshop at the SCA annual meeting next spring.

Archives Month

Nancy gave a report on archives month activities. Coordination of activities this year was carried out by the California Archives Month Statewide Coordinating Committee, which includes representatives from the State Archives, National Archives-Pacific Region, SCA and CHRAB. A new domain name, CALARCHIVEMONTH.ORG, was created with the help of The Friends of California Archives. The State Archives held an open house on the first Saturday of October. Due to a number of factors, the event was not well attended. The Archives will be working on new ideas to increase attendance for this event. The Family History Day held on the second Saturday of October attracted over 450 people.

The Friends of California Archives

John Burns, President of The Friends of California Archives, provided a report. The Friends has continued to serve as the bank for the SNAP grants over the last couple of years. The board members are John Burns, Mary Beth Faulkner, Sammie Hudgens, and Kirk Ankeney.

The board adjourned for lunch at 12:01 p.m.

The board reconvened at 12:58 p.m.

NHPRC Grant Reviews

LA County Museum of Natural History

Fund 0, Reject 0, Other 11 (resubmit) (William Estrada recused himself)

Pepperdine University

Fund 9, Reject 0, Other 2 (Gabriele Carey recused herself)

Stanford University

Fund 12, Reject 0, Other 0

Fuller Theological Seminary

Fund 0, Reject 9, Other 3

CSU East Bay

Fund 0, Reject 12, Other 0

Action

Board members need to send their completed and signed rating forms to Laren within two weeks.

Reports from State Agencies

State Archives

Nancy referred members to her report.

State Library

Gary reported that the State Library hopefully had its last furlough Friday. Due to budgetary problems, the Library had to achieve an 11% salary savings. A new head of the government documents section will be hired in the near future. Work on the Library and Courts building may start in the spring. The building has been closed for two years.

State Parks

Wendy reported that State Parks is working very hard to move to a better facility for the collections that are currently held in nine warehouse facilities in West Sacramento. The Archives has no archivist at present, but an interim archivist is working three days a week. A new online museum collections website was launched in the last year and records continue to be added to the database. About 40,000 records are up and accessible to the public.

Reports from Other Organizations/Representatives

National Archives-Pacific Region

David reported they are working to process the first of the 100-year-old alien case files. At a recent review of older digital records, an interview of an Alcatraz inmate who was up for disciplinary action for keeping pepper croutons in his cell was discovered.

LA County Museum of Natural History

Bill reported that they have developed a program to recognize the 200th anniversary of Mexican Independence and the 100th anniversary of the Mexican Revolution. The program will be held on November 4th and is free. They are still building and just finished the first of four exhibit halls

The Huntington Library

Peter reported that the hidden collections grant processing project, funded by the Melon Foundation, has now entered its 3rd year and has surpassed 100 collections. On October 9th the exhibit on Charles Bukowski, “Poet on the Edge”, opened.

University of Southern California

Claude reported that they had their 11th president inaugurated at USC recently. Kevin Starr has rejoined the library in a fundraising role and is working with Sidney Harman on an institute for the Academy of Polymathic Studies. An exhibit relating to the 150th anniversary of the birth of Ignacy Jan Paderewski recently opened.

Laguna College of Art and Design/Society of California Archivists

Jennifer reported that the library received a \$38,000 donation for digitizing some archival images in celebration of the college’s 50th anniversary. Art Store (artstor.org) is launching a new program for institutional collections that are digitized and posted online. It is called Shared Shelf and will be rolled out in 2011. SCA just had its Archivist Toolkit workshop in Chapman. SCA will be meeting in San Jose next year in April. The SCA website is changing and will hopefully be finished by the end of the year.

Other Business

Nancy indicated that the board would consider changes at the next meeting in the bylaws relating to membership. In advance of the meeting, Nancy will send an issue paper to everyone.

Action

Nancy will send an issue paper on membership to the members prior to the next meeting.

Nancy noted that the Archival Award of Excellence deadline for applications is December 31, 2010. If any nominations are submitted, the board will need to consider the issue by email. The last award was given out in 2008.

Next Meeting

The next meeting will be held in March 2011 in Southern California.

The meeting was adjourned at 3:06 p.m.